

**Minutes of the 27<sup>th</sup> Annual General Meeting  
of Gateways Support Services Inc.  
Monday 25th November 2024**

**1. Meeting Opening 5:31pm**

Ms Jacquie Malloch, acting President of the Committee, welcomed attendees to the 27th Annual General Meeting of Gateways Support Services Incorporated.

**2. Welcome & Acknowledgements**

Ms Malloch acknowledged the meeting was being held on the traditional lands of the Wathaurong people and acknowledged the Traditional Owners of the land, paying respects to their Elders past, present and emerging and to all descendants of the lands.

Ms Malloch noted the proceedings for the AGM as outlined in the notice of meeting sent to members.

**3. Present/Apologies**

Present: J. Malloch, G. Howie, B. Jenner, C. Davies, C. Gravenall, S. Curciev, D. Johnston-Bell, R. Carling, D. Gibson, J. Eagles

Apologies: K. Morris

Non-Member: R. Leemon (Financial Auditor)

Staff Present: R. Braddy (CEO), J. Rubeli (CFO), K. Landells (Legal Counsel), T. Esteban (EA)

**4. Confirmation of Minutes of the 26<sup>th</sup> Annual General Meeting held Monday 27<sup>th</sup> November 2023**

A copy of the Minutes of the 26<sup>th</sup> Annual General Meeting was submitted to members at the meeting. The Chairperson invited comments on the minutes. No amendments were moved.

**Resolution:**

That the minutes of the AGM held on 27<sup>th</sup> November 2023 submitted to members at the meeting are confirmed.

**Voting:**

The resolution was put to a vote and passed unanimously.

## 5. Consideration of the 2023/24 Annual Report

The Annual Report was submitted to members at the meeting.

The Chair reflected on the year with highlights being Gateways solid financial position and careful planning alongside strong leadership of the new executive team.

### **Resolution:**

That the 2023/24 Annual Report of the Committee on the activities of Gateways during the preceding financial year submitted to members at the meeting is received.

### **Voting:**

The resolution was put to a vote and passed unanimously.

## 6. Presentation of the Audited Financial Statements 2023/24

The 2023/24 Audited Financial Statements were submitted to members at the meeting .

The Treasurer noted Gateways focused on strategic changes aimed at securing future sustainability.

### **Resolution:**

That the financial statements of Gateways for the preceding financial year submitted by the Committee in accordance with Part 7 of the Associations Incorporation Reform Act 2012 (Vic) are received.

### **Voting:**

The resolution was put to a vote and passed unanimously.

## **7. Election of members to the Board of Management**

Mr R. Braddy took the Chair to conduct this item, as the matter involved Ms Malloch. R. Braddy referred to the Rules of Gateways and the election cycle of the members. The following resolution was proposed.

**Resolution:**

That the number of ordinary members of the committee for the next year is up to eight, making the total number of committee members being up to 12.

**Voting:**

The resolution was put to a vote and passed unanimously.

According to our Rules, all positions on the committee are to be declared vacant at the AGM. All positions were declared vacant.

As there are fewer nominations than vacant position on the committee, in accordance with Section 53(3) each nominee named in the notice of the meeting was elected to the committee and a ballot was not required.

Accordingly, the follow Committee members were re- elected to the committee.

- Jacquie Malloch, Bernie Jennier, Cassandra Gravenall, Chris Davies, Graeme Howie, Sonya Curciev.

In addition, the following additional nominees were elected to the committee.

- David Johnston-Bell, Rachel Carling, Diana Gibson.

The Chair thanked Karl Morris (Secretary) and Jessica Eagles (Ordinary member), who chose not to seek re-election, for their service to Gateways.

## **8. Confirmation of the annual subscription and joining fee**

The Gateways Rules require the meeting to confirm the annual subscription and joining fee for members.

**Resolution:**

That the annual subscription and joining fee remains as \$nil.

**Voting:**

The resolution was put to a vote and passed unanimously.

## **9. Alterations to the Rules (special resolution)**

The Chair submitted to the members the proposed alterations to the rules as set out in the explanatory statement accompanying the notice of meeting. The alterations include to:

- Facilitate the use of modern technology by Gateways;
- Remove inconsistent rules regarding the composition, election and appointment of committee members, and
- Reinstate winding up and deductible gift recipient endorsement revocation provisions to reflect the charity and tax status of Gateways.

### **Resolution (special resolution):**

That the Rules of Gateways be altered as described in the Explanatory Statement.

### **Voting:**

The resolution was put to a vote and passed unanimously.

## **10. Other Business**

No other business.

**Meeting close: 5:51pm**